



DAY 1 - TUESDAY, DECEMBER 4

- 9:00 am Check-In
NYS School Boards Association Conference Center, Latham, NY
- 10:00am Welcome Remarks
- 10:15am Hiring & Interview Techniques and Effectively
Communicating with Employees
Michael DeMott and John Schiess, Barry Consulting Services
- 11:15am Break
- 12:30pm Academy Luncheon
- 1:30pm Conducting Employee Evaluations
Michael DeMott and John Schiess, Barry Consulting Services
- 2:45pm Break
- 3:00pm Civil Service Legal Issues
Jay Girvin, Esq., Girvin and Ferlazzo, PC
- 4:30pm Break
- 4:45pm Managing Your Boss and Other Stakeholders
Michael DeMott and John Schiess, Barry Consulting Services
- 6:00pm Closing Remarks
- 6:30pm Dinner
The Century House

DAY 2 - WEDNESDAY, DECEMBER 5

Breakfast service at the Comfort Inn begins at 6:30am for those staying overnight

- 7:30am Registration/Welcome
- 8:00am Difficult Conversations
Rachel Risetto, Human Resources Director, Hudson City Schools
- 9:30am Break
- 9:45am Progressive Discipline
Rachel Risetto, Human Resources Director, Hudson City Schools
- 11:15am Civil Service Law Round Table
Jennifer Wells, Human Resources Manager, Syracuse City School District
- 12:30pm Lunch
- 1:30pm Closing Remarks & Awarding of Academy Certificates